

FILED FOR RECORD  
IN MY OFFICE  
AT 9:35 O'CLOCK A M

JUL 26 2024

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY J. Morales DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 30<sup>TH</sup> DAY OF JULY, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the employment of Dayton Elliott as Operator with Panola County Road & Bridge Department, Precinct #2 effective July 31, 2024 (pending drug test and physical) at the rate of \$21.36 per hour.
- b. To record the resignation of Alesha Townsend as a Detention Officer with the Panola County Sheriff's Department effective July 20, 2024.

- c. To record the resignation of William Magness as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective July 12, 2024.
- d. To record the separation of Rufus Johnson as Operator with the Panola County Road & Bridge Department, Precinct #3 effective August 1, 2024 at 5:00 p.m.
- e. To record the resignation of Reagan Baker as a Deputy Clerk with the Panola County Tax Assessor/Collector's Office effective August 9, 2024.

#### **ROAD & BRIDGE**

- a. To approve and record a request by Diversified Gas and Oil to place a 6" and 8" line within the right-of-way of Panola County Road #163.
- b. To approve and record a request by TGNR East Texas, LLC to place a 6" line within the right-of-way of Panola County Road #405.
- c. To approve and record a request by FairPlay Water Supply Corporation to place a 2" casing with 3/4" service line within the right-of-way of Panola County Road #248.

#### **MISCELLANEOUS**

- a. To record Liberty Mutual Surety Official Bond and Oath for Reserve Deputy Constable, Precincts #2 & #3 James Robert Duncan.
- b. To approve and record Panola County Investment Report for 1<sup>st</sup> Quarter Fiscal Year 2024.
- c. To approve and record Panola County Treasurer's First Quarter Report for Fiscal Year 2024.
- d. To record Holly Gibbs, Tax Assessor-Collector Continuing Education Transcript for reporting period March 1, 2023 through February 28, 2024; and to record Maintenance Transcript for reporting period January 1, 2023 through December 31, 2023.
- e. To authorize the County Auditor to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport - Sharpe Field for the sole purpose of cutting and baling hay. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for August 27, 2024 at 9:00 o'clock a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A and at the Panola County Airport - Sharpe Field.
- f. To record 2024 Budget Jail Commissary for Panola County Jail.

- g. To record a Material Release Order for a Generator Set M116A2 PU-798 for Panola County Constable, Precincts #2 & #3.
- h. To record Certificates of Completion from the V.G. Young Institute of County Government for continuing education training for Panola County Commissioner, Precinct #3 Craig Lawless.
- i. To record fiscal year 2025 Compensation Order forms for County Auditor, Assistant County Auditors and Panola County 123<sup>rd</sup> District Court Reporter; and record Oath of Office forms for County Auditor and Assistant County Auditors.
- j. To record Certificates of Completion for continuing education training for Panola County Auditor Jennifer Stacy.
- k. To record the TxDOT Number 2419CARTH Designation of Sponsor's Authorized Representative and Certification of Project Funds between the County of Panola and the Texas Department of Transportation.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Deputy Sheriff James McBrayer; Panola County Extension Agent Lee Dudley; Panola County Chief Deputy Treasurer Abby Booker; and Panola County Clerk's Office Civil Clerk Jackie McDonald.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
  6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
  7. To discuss and act upon awarding a bid for Panola County Airport-Sharpe Field Aviation Easement Debris & Timber Removal (Opened and tabled from July 16, 2024 Court meeting).
  8. To discuss and act upon approving an estimate from Schumacher Construction Services, LLC for the construction of the Panola County Airport-Sharpe Field terminal. (Pending Contract Tips #24010402 approval).
  9. To discuss and act upon approving an estimate from Schumacher Construction Services, LLC for the construction of a parking lot for Panola County Courthouse. (Pending Contract Tips #24010402 approval)
  10. To discuss and act upon declaring the following vehicle as surplus property for the Panola County Road & Bridge Department, Precinct #3: 2010 Dodge 2500, Unit #1009, VIN #3D7TP2CL1AG186550.

11. To discuss and act upon approving a Buyboard Contract #724-23 from Caldwell Country Chevrolet for the purchase of a 2024 Chevy Silverado 1500 for use by the Panola County Road and Bridge Department, Precinct #1.
12. To discuss and act upon approving an Order of General Election for November 5, 2024.
13. To appoint all Election Judges and Alternate Election Judges for a one year period commencing August 1, 2024. (V.T.C.A. Election Code, Section 32.002)
14. To discuss and act upon declaring the following items as surplus property for the Panola County Law Library: (11) eleven chairs, law books, (2) two computers, (2) two scanners, (2) two printers, and (1) one table.
15. To discuss and act upon approving a 2024 Budget Amendment No. 11.
16. To approve and record Texas Association of Counties - County Choice Final Plan Selection Form - Choice 700 medical/health insurance benefits and renewal rates for Panola County elected officials and employees for the period December 1, 2024 to November 30, 2025; and to authorize any surplus distribution deposited to the Retiree Health Trust Fund.

CLOSED SESSION

17. To consult with attorney pursuant to Texas Government Code Section 551.071.

OPEN SESSION

18. To take any action necessary as a result of the Closed Session.

**ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 26<sup>TH</sup> DAY OF JULY, 2024 AT 9:35 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Janie McDonald, Deputy

I, BOBBIE DAVIS, COUNTY CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 26<sup>TH</sup> DAY OF JULY, 2024 AT 9:35 O'CLOCK A.M.



*Bobbie Davis*

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: *John McPherson*, Deputy